

Application checklist

Membership of Community Foundation Network is granted to established community foundations which can confirm that they comply with each of the criteria listed below.

Associate status is given to aspiring community foundations. They will be asked to check and complete this list annually, and Community Foundation Network expects that within no more than five years they will achieve Membership.

New Members and Associates of Community Foundation Network are asked to demonstrate that they:

Confirm

- 1 have carefully considered the geographic area and population of the new community foundation, and believe they cover a viable and sustainable area
- 2 are not aiming to operate in an area where a community foundation already exists, unless for good reason and with the support of the other foundation
- 3 have not chosen an area that would be detrimental to the establishment of a neighbouring community foundation (eg leave a contiguous area without adequate geographic or population base)

The foundation is:

Confirm

Seek to

- 4 an organisation with endowment at an initial minimum of £100,000 and with an active and practical commitment to further growth
- 5 a grant-maker which supports voluntary and community activity in its area, and offers additional appropriate advice and help
- 6 committed to developing relationships with donors and providing them with appropriate services
- 7 committed to regular review of the changing needs of local people and communities within its defined geographical area
- 8 adequately resourced to provide services to donors and grant-seekers, with a full-time director and its own office
- 9 of charitable status, whether or not as a company limited by guarantee
- 10 committed to supporting Community Foundation Network's aims and objectives, and participating fully in the network
- 11 an innovative and sensitive community leader through the promotion of philanthropy and responsiveness to community issues

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- 12 additionally, its name includes the words "community foundation"

And its governing body:

- 13 accepts accountability for compliance with the standards of governance, probity, openness and equal opportunities expected by Community Foundation Network in addition to adherence to other requirements such as those of the Charity Commission
- 14 exhibits good practice in the management of its affairs, with clear overall objectives, a strategy of achieving them, specific plans, means of implementation and review of performance
- 15 works with donors and grant-seekers inside the primary area of benefit of the organisation and acts tactfully and with care towards other community foundations in whose areas contact may be made with donors and grant-seekers

Please return this with your completed application form, retaining a copy for your own records

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